



**mictseta**

Accelerating quality skills towards an information savvy society

## REQUEST FOR BIDS - HUMAN RESOURCES INFORMATION SYSTEM

### RFP NUMBER: RFP MICT01/2014

MICT SETA invites all suitable qualified capable service provider to submit proposals for the human information resources system

RFP No.	Description	Terms of Reference Documents Availability	Evaluation Criteria	Closing Date
RFP MICT 01/2014	Human Resources Information Systems for period of three (3) years (subject to MICT Seta license renewal)	Bid documents will be available from MICT SETA's website ( <a href="http://www.mict.org.za">www.mict.org.za</a> ) from 30 May 2014 and can be collected at the address below	80/20 preference point scoring system will be applicable in terms of PPPFA	25th June at 11:00am

#### COLLECTION OF BID DOCUMENTS

Electronic copies of the tender documents will be made available on the website ([www.mict.org.za](http://www.mict.org.za)) under procurement from 30 May 2014, and a valid proof of payment is required to be submitted with tender documents

OR

bids documents can be collected at the same address as the submission. Bidders will be required to show their deposit slip upon collection of the bid document and sign the collection register. A non-refundable tender fee of R300 is payable either by bank deposit or Electronic Fund Transfer. Banking details are:

**Bank Name:** First National Bank

**Account Name:** MICT SETA (Please quote ref - MICT01/2014 & your company name)

**Account Number:** 62016264260

**Branch code:** 250655

**BID DOCUMENTS ARE NOT TRANSFERABLE.**

#### CLOSING DATE

The bid closes on 25 June at 11H00.

**Bid submission:** THREE (3) copies technical proposal and ONE (1) copy of Financial proposal in the following format One (1) original and two (2) copies of technical proposal & one (1) original copy of financial proposal. Upon submission of bids, bidders will be required to sign bid submission register at the reception

**Bidder's Name, Bid Reference Number and Bid Description**, and deposited in the box situated at the MICT SETA, Head Office, Midrand: Block 2, Level 3 West, Gallagher Convention Centre Gallagher Estate, 19 Richards Drive, Halfway House, MIDRAND, 1685

Tel: 011 207 2600, Fax: 011 805 6833

Supply Chain Management: Cedric Kenana Tel: 011 207 2637 / Gugu Maseko Tel: 011 207 2631

**LATE SUBMISSIONS WILL NOT BE ACCEPTED.** MICT SETA reserves the right to withdraw, cancel or not award any tender issued.

Tel: 011 207 2600

Fax: 011 805 6833

[info@mict.org.za](mailto:info@mict.org.za)

[www.mict.org.za](http://www.mict.org.za)